

**HIGH COMMISSION OF INDIA WELLINGTON**  
**KINDLY SENT THE CHECKLIST ALONG WITH THE APPLICATION**


Application No: \_\_\_\_\_


Date : \_\_\_\_\_

Dear Applicant,

Kindly refer to your application for Overseas Citizenship of India

The Application is received incomplete which is hereby returned

The Documents which are not received are marked with the sign  below

Please resend the Application along with documents provided earlier along with the additional documents which has been marked below a  sign

Documents Checklist for Foreign Spouse

Online Application form filled on website (<https://ociservices.gov.in/welcome>) :

Note: Part A and Part B needs to be filled Dont Skip or leave system idle for long

Mandatory : Applicant should fill the name/ Date of birth / parents name / spouse name exactly same as passport and we require proof to validate the names


Photo Specifications - Photo format should be in "JPEG" check before upload for sample form click on the below link (<https://www.hciwellington.gov.in/content/Sample-Document-Form.pdf>)

Documents to be upload by the applicant (Select any drop down and upload below documents only)

1. Attested copy of NZ passport / foreign passport
2. Attested copy of citizenship certificate if born outside NZ / else upload birth certificate
3. Attested Marriage certificate
4. Spouse OCI card copy and Spouse indian passport copy - Applicant name should be added on spouses OCI or Indian passport of spouse
5. OCI Undertaking form

Justice of Peace / Registrar Attested copies only (Note: No solicitor attested documents will be accepted & if Self Attested copies same needs to be done on the counter with original documents )

List of Attested documents to be sent along with application no original documents are required if its attested

- 1 Copy of JP Attested current New Zealand / foreign passport of applicant and spouse
- 2 Copy of JP Attested Citizenship Certificate of the applicant if born outside NZ
- 3 Copy of JP attested Birth Certificate of the applicant
- 4 Undertaking form for spouse  
-Form in (<https://www.hciwellington.gov.in/content/OCI-UNDERTAKING.pdf>)
- 5 Spouse OCI card copy and Spouse indian passport copy - Applicant name should be added on spouses OCI or Indian passport of spouse  
Copy of Marriage Certificate – Apostilled / authenticated by the Government of the country of issue if marriage is registered in a foreign country.  
If already a PIO Card holder, then the copy of the PIO Card.  
Previous Indian Visa (if available).
9. Proof of Fee Payment \$452 ( How to do fee payment refer : <https://www.hciwellington.gov.in/page/fee-payment/>)

You have paid \$ \_\_\_\_\_ Kindly pay remaining fees \$ \_\_\_\_\_ Note: only if you have paid incorrectly previously or not paid the amount