

HIGH COMMISSION OF INDIA WELLINGTON

KINDLY SENT THE CHECKLIST ALONG WITH THE APPLICATION

Application No:

Date :

Dear Applicant,

Kindly refer to your application for Overseas Citizenship of India

Incomplete Applications will be rejected and reason for the same is mentioned in the status

Documents Checklist for Online update of New Passport and Address only

Online Application form filled on website (<https://ociservices.gov.in/welcome>) :

Note: Part A and Part B needs to be filled Dont Skip or leave system idle for long

Mandatory : Applicant should fill the name/ Date of birth / parents name / spouse name exactly same as passport and we require proof to validate the names

Photo Specifications - Photo format should be in "JPEG" check before upload for sample form click on the below link (<https://www.hciwellington.gov.in/content/Sample-Document-Form.pdf>)

Documents to be upload by the applicant (Select any drop down and upload below documents only)

1. Attested copy of NZ passport / foreign passport
2. Address proof
3. Visa copy for Non New Zealand passport holders

Important Guideliness for Only Online updation of Address and New Passport

1. No Physical application needs to be sent
2. No new OCI card will be Issued
3. No Fees for the service

Status Enquiry for OCI services

Step 1: Go to the website <https://ociservices.gov.in/welcome> - click on Miscellaneous application

Step 2: Fill new application (enter your OCI card, passport number linked to OCI card and the date of birth to proceed and select only one option for one application as shown below further)

Services for updation of information in OCI records (Gratis Service) [Know More](#)

- Passport Particulars Updation
- Address / Occupation Updation

Step 4: No need to send any application to us if its only passport updation and if you have applied under gratis service the same will be updated online

Step 5: Check the status of your application before travel

If the Status Shows as below :

"Your application has been acknowledged by competent authority. It is being processed and will be updated soon"

"Your details have been updated in OCI records"

Kindly note if there is Name/ Nationality change in current passport kindly get your OCI card reissue using chargebale service

Whether I can travel once online update is done?

Yes, Please travel using your OCI card, Old passport and the new passport