

# Reissue / Transfer of OCI

The Reissue/ Transfer of OCI is **MANDATORY** in the following cases:

- Each time a new passport is issued up to the completion of 20 years of age
- Once after completion of 50 years of age.
- In case of change of personal particulars viz. nationality etc.,
- In case of loss/damage of OCI Card/U-visa.
- In case of Name change after marriage or name change on New Passport

**Re-issuance of OCI Card and U-visa is not mandatory in the following cases:**

- Each time a new passport is issued between 21-50 years of age.
- If the OCI card is issued after the age of 50 years

However, if the applicant wishes to obtain new set of OCI Card, he/she can apply for the same.

*The new OCI cards will not carry the OCI 'U' visa sticker page, instead there will be a special endorsement "LIFE TIME VISA" on the last page of the new OCI card.*

## Reissue / Transfer of OCI card check list

	<p>A printed and duly signed copy of the application form.</p> <p><b>Please use Google Chrome or Internet Explorer browsers. Online OCI form is not compatible with Safari browser. It may NOT work on I-PAD, Tablet, Mobile phone browsers or Apple devices.</b></p> <p><b>In the case of minors who cannot sign, left hand thumb impression needs to be uploaded.</b></p>	
	<p>Application Fee:</p> <ul style="list-style-type: none"> <li>• NZ\$ 45.00 For Transfer of OCI from old passport to new passport &amp; Change of personal particulars (Change of name in new passport).</li> <li>• NZ\$ 150.00 for issuance of duplicate OCI documents in case of loss / damage or stolen OCI card or passport having the life-long valid "U" visa sticker.</li> </ul> <p>(Application fee is to be paid by <b>Banker's Cheque only</b> in favour of "High Commission of India, Wellington". Personal Cheques or Postal Money Orders are <b>NOT</b> accepted. Fees can be paid by one combine banker's cheque of total amount in case of multiple OCI Misc. applications are being sent together).</p>	
	Copy of NZ/Foreign passport duly attested by Justice of Peace.	
	Original old New Zealand passport having the life-long valid "U" visa sticker and copy of NZ passport duly attested by Justice of Peace.	
	Original OCI booklet	

	One photograph pasted on Original application form	
	Copies of both parent's passport in case of minor applicant (under 18 years of age) duly attested by Justice of Peace.	
	Self-addressed Courier pack for returning your passport.	

**Additional documents for duplicate OCI application under Lost/misplaced/stolen OCI card or lost passport with "U" visa sticker category.**

	Copy of Police report (Must include the number of lost OCI card or lost Passport having lifelong valid "U" visa sticker )	
	Letter explaining how the OCI card or passport having "U" visa sticker was lost/stolen/misplaced.	

**Documents-Uploaded Section of Online OCI- registration. Please upload the documents in the required category as per the list below.**

**Please note - All documents must be attested by Justice of Peace.**

	<u>For Adults [age18 and above]</u>	<u>For Minors/ New Born</u>	<u>For applicants applying on basis of Spouse</u>
<b>Current Passport</b>	Current passport copy	Current passport copy	Current passport copy
<b>Indian Origin Proof</b>	Copy of existing OCI card	Copy of existing OCI card	Copy of existing OCI card

**PROCESSING TIME:**

Processing time is 40 days from the date of Acknowledgement. Your application may take longer if submitted without all required documentations. All applicants are advised to make their firm bookings/travel plans only after issue of OCI.

**For Acknowledgement** please use your Registration number NZLW\_ \_ \_ \_ \_18 and your New Passport number at: <http://passport.gov.in/oci/statusEnquiry>

All applications should be sent to the following address:

**OCI SERVICES**

**High Commission of India**

**Ranchhod Tower, Level-2,**

**102-112, Lambton Quay, PO Box: 4045**

**Wellington-6011,**

**New Zealand**

## Step by Step Instructions





The completion of the application may take up to 20 minutes



**⚠ All documents must be duly attested by Justice of Peace before uploading online and you may upload the documents using any category.**

**⚠ Kindly be ready with Scanned copy of the following items before starting the registration process.**

<p style="text-align: center;"><b>Applicant's Photo</b></p> <p>The images must be in <b>jpeg or jpg format</b>, with <b>max size 200kb</b></p>	<p>The height and width of the Applicant Photo must be equal. The <b>minimum</b> dimensions are 360 pixels (width) x 360 pixels (height) The <b>maximum</b> dimensions are 900 pixels (width) x 900 pixels (height)</p>
<p style="text-align: center;"><b>Applicant's Signature</b></p> <p>The images must be in <b>jpeg or jpg format</b>, with <b>max size 200kb</b></p>	<p>The height and width of the Signature Photo must have aspect ratio 3:1 The <b>minimum</b> dimensions are 360 pixels (width) x 120 pixels (height) The <b>maximum</b> dimensions are 900 pixels (width) x 300 pixels (height)</p> <p style="text-align: center;"> <b>"Paint"</b> software can be used to resize the photos</p>
<p style="text-align: center;"><b>Documents</b></p> <p>Duly attested by JP copy of new passport</p> <p>Duly attested by JP copy of existing OCI card</p>	<p>Max file size allowed for a document file is <b>500 kb</b></p> <p>The document file should be in <b>PDF format</b></p> <p style="text-align: center;"> An A-4 size page document <b>Colour scanned at 100 DPI</b> (Dots per inch resolution) will generate of file of between 200-250 kb.</p>

Please go to following link to start the application: <http://passport.gov.in/oci/welcome>

**Please use Google Chrome or Internet Explorer browsers. Online OCI form is not compatible with Safari browser. It may NOT work on I-PAD, Tablet, Mobile phone browsers or Apple devices.**



### Online OCI Services

**All Valid PIO-Card Holders may now register to become OCI-Card Holder.**

For more details [click here](#)

New OCI Registration	OCI Registration (In Lieu Of Valid PIO-Card)	OCI Registration (In Lieu Of Lost PIO-Card)
OCI Miscellaneous Services	OCI Document Upload/ Re-upload	OCI Image Upload/ Re-upload
Status Enquiry	Re-Print Submitted Applications	

Please click here

**Online OCI Services**

OCI Miscellaneous Services

Please read the [Guidelines](#), [Instructions](#) and [FAQ's](#) before filling up this form

This service category of **Instructions For Applicant** in the following

1. In case of issue of OCI Registration. **Applicant applying for Miscellaneous OCI Services, please note-**

2. In case of change of personal particulars viz. name, father's name, nationality etc.

3. In case of loss/damage of OCI registration certificate/visa.

4. In case of manually filled in applications (discontinued now) mistakes have been committed by the Indian Mission/Post/Office while entering the personal particulars.

5. In case of change of address/occupation.

1. It is mandatory to upload Applicant's image and Applicant's signature image during OCI-Registration.

2. Both the images must be in jpeg or jpg format, with max size 30kb.

3. The height and width of the **Applicant Photo** must be equal.  
*The minimum dimensions are 360 pixels (width) x 360 pixels (height).  
 The maximum dimensions are 900 pixels (width) x 900 pixels (height).*

4. The height and width of the **Signature Photo** must have aspect ratio 3:1.  
*The minimum dimensions are 360 pixels (width) x 120 pixels (height).  
 The maximum dimensions are 900 pixels (width) x 300 pixels (height).*

5. Kindly be ready with both these images before starting the registration process.

Please read the instructions for photo and press OK

Ok

**Online OCI Services**

OCI Miscellaneous Services

Please read the [Guidelines](#), [Instructions](#) and [FAQ's](#) before filling up this form

This service can be availed for re-issuance / issuance of duplicate OCI documents in the following category of cases:

1. In case of issuance of new passport.

2. In case of change of personal particulars viz. name, father's name, nationality etc.

3. In case of loss/damage of OCI registration certificate/visa.

4. In case of manually filled in applications (discontinued now) mistakes have been committed by the Indian Mission/Post/Office while entering the personal particulars.

5. In case of change of address/occupation.

**ANSWER THIS QUESTION**

Question : What is the natural color of APPLE

Answer :

Enter

**Online OCI Services**

Select One Of The Following Options As Per Your Requirement

Please click here if making fresh application

Fresh Application

Complete Partially-Filled Application

If you have the Temporary number, please put it here to complete your application

Please answer the question

Back To Main Menu



## OCI Miscellaneous Services

### Provide Required Information To Proceed

Passport Number \*  *Passport number is required*  
(as in OCI card)

### # FILLUP ANY ONE OF THE FOLLOWING THREE FIELDS AS RECORDED IN THE OCI REGISTRATION CERTIFICATE / U-VISA

U-Visa No #   
OCI Number #  *OCI Number is required*  
OCI File No #

### # FILLUP ANY ONE OF THE FOLLOWING TWO FIELDS AS RECORDED IN THE OCI REGISTRATION CERTIFICATE / U-VISA

Date Of Birth \*   
Mother's Name \*

Proceed

Enter the details as per the **OCI card** in all these sections.



## OCI Miscellaneous Services

Select One Of These Services \*

- Change of Passport Particulars
- Change of Personal Particulars
- Loss / Damage of OCI Certificate / Visa
- Change of Address / Occupation

Please choose the desired service(s)

You may select all the options if required

Next

OCI Miscellaneous Registration Temporary Application ID  
4602082X8T0E

**Services Selected**

Change of Passport Particulars  
Change of Personal Particulars  
Change of Address / Occupation

Place of submission\*  
Select Mission\*  
NEW ZEALAND  
WELLINGTON

**Passport Details**

Enter latest Passport Number in which OCI(U-VIaa) transferred\*  
Issue Place\*  
Issue Date\*

**Personal Particulars**

Surname\*  
Given Name\*  
Sex\*  
Date of Birth\*  
Place of Birth\*  
Visible Mark\*  
Marital Status\*  
Father/Guardian Name\*  
Mother Name\*  
Nationality\*

**Address and Occupation Details**

Residential Address  
Phone number\*  
Email  
Occupation\*  
Occupation Details  
Employer Address

Reason for Availing the Service\*

[Click on submit](#)

Please choose New Zealand, Wellington as the Mission if applying from New Zealand

As per Current New Zealand/ Foreign passport

As per Current New Zealand/ Foreign passport

Please fill in the details as per the OCI card

Please fill in the details as per the OCI or if changing the address please put the new address/ phone or occupation details.

Please put the reason for availing the new OCI.

Click on submit

Please note down the temporary ID before continuing with the image upload

Online OCI Services

OCI- Registration Image Upload Temporary Application ID  
4602082X8T0E

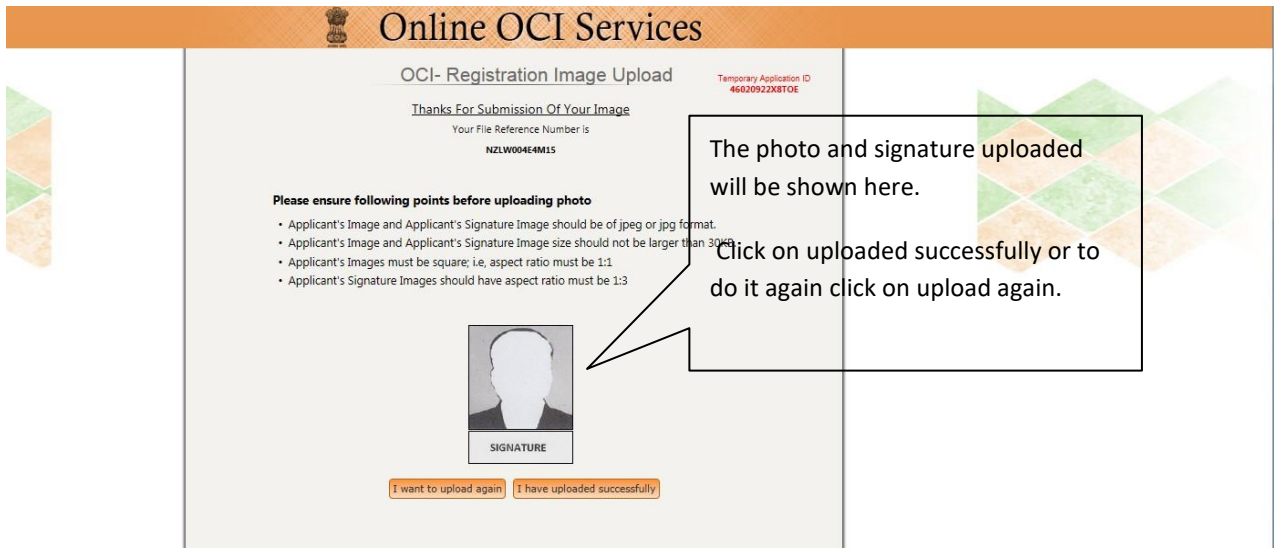
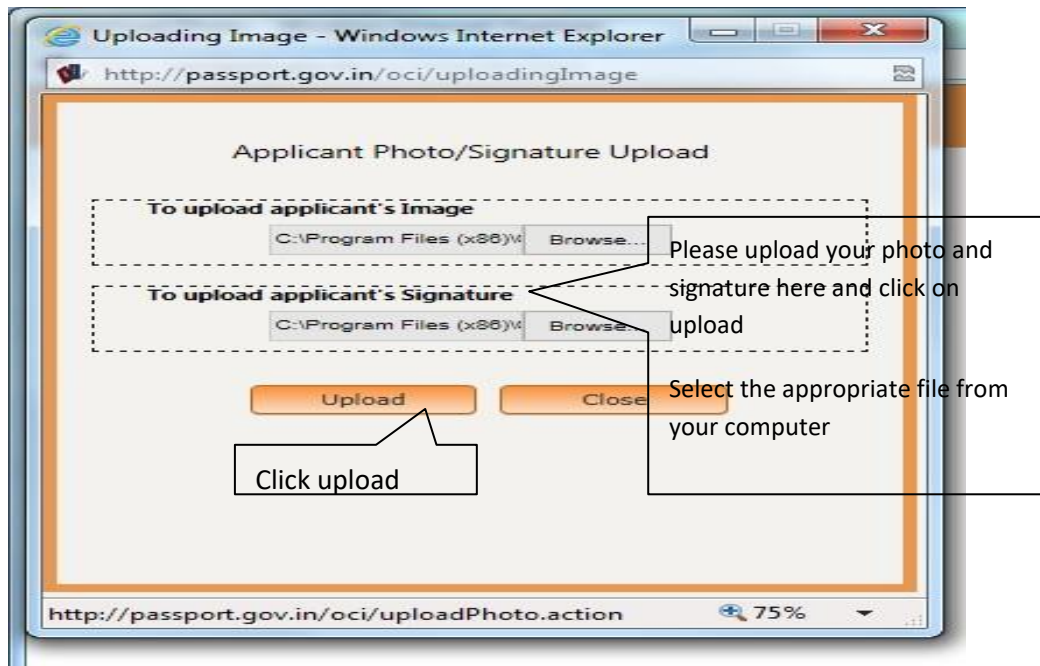
Thanks For Submission Of Your Details  
Your File Reference Number is  
NZLW004E4M15

**Please ensure following points before uploading photo**

- Applicant's Image and Applicant's Signature Image should be of .jpeg or .jpg format.
- Applicant's Image and Applicant's Signature Image size should not be larger than 30KB.
- Applicant's Images must be square i.e. aspect ratio must be 1:1.
- Applicant's Signature Images should have aspect ratio must be 1:3.
- If you don't want to upload photograph, you can click the [Skip photo](#) link.

[Yes I am ready with the image](#)    [Exit Now](#)

Click here to proceed for the photo and signature as per the requirement



# Online OCI Services

## OCI Registration Part-B

Other Details of Applicant(s)

**Citizenship Details**

Have you/any member of your family applied for OCI registration earlier?  Yes  No  
 If YES, give details(Reference No., when and where applied and what was the outcome)

Details are required

Whether the applicant(s) sought asylum before applying for present citizenship?  Yes  No  
 If YES, give specific details when and why

Whether the applicant(s) had ever been a citizen of Pakistan or Bangladesh at any time? Yes/No  Yes  No  
 If YES, give specific details

Whether either of parents or grandparents or great-grandparents of applicant(s) had ever been citizen of Pakistan or Bangladesh at any time? Yes/No  Yes  No  
 If YES, give specific details

Whether the applicant(s) (other than minor child/children) has worked / is working in Armed Forces/Para-military/Police/security/intelligence organizations? Yes/No  Yes  No  
 If YES, give specific details

**Present Nationality Details**

Applicant Name	Present Nationality	Acquisition Method	Date
MEHUL VIJAY MOJY	NEW ZEALAND	Select Method	

**Other Details**

Previous Nationality of Applicant(s) (If Any)  
 MEHUL VIJAY MOJY

Do you have relatives staying in India?  Yes  No

Has any of the applicant(s) faced criminal proceeding?  Yes  No

Please complete these questions as per the appropriate option

Please complete these questions as per the appropriate option

Please complete these questions as per the appropriate option

Please click on submit

# Online OCI Services

## OCI Miscellaneous Services

Thanks For Submission Of Your Details

YOUR FILE REFERENCE NUMBER IS

NZWLW004ES1M15

YOU HAVE BEEN SUCCESSFULLY COMPLETED ONLINE OCI REGISTRATION.  
 YOU ARE REQUESTED TO GENERATE FILLED REGISTRATION FORM FOR FUTURE REFERENCE.  
 YOU ARE REQUESTED TO UPLOAD APPROPRIATE DOCUMENTS. OTHERWISE YOUR APPLICATION WILL NOT BE CONSIDERED.

To generate filled Registration Form

To Exit

Note down your File Reference which will be in the following format number

Please generate your form and a take print of it



